

10 - Print Media - Sheets

installation guide V1.3



TOLARUS™
SOFTWARE
Labels on demand
Software Guide
TOLARUS TRAINING SOLUTIONS
Software Guide
Labels on demand
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Labels on demand
Software Guide



TECHNICAL SUPPORT

These training guides will cover installing, and setting up your new Tolarus NutriLabel software onto your computer, it will guide you through the installation process and finally assist with connecting the client application to the NutriLabel Server*.

U K D I S T R I B U T O R



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TELEPHONE

00 (44) **000 111 888**

NB: Please quote your service agreement at the start of the call. Calls are charged at £1.50 per minute outside of a pre-arranged service agreement. All service agreements are subject to prior agreement and invoiced in advance.



EMAIL

SUPPORT@tolarus.com

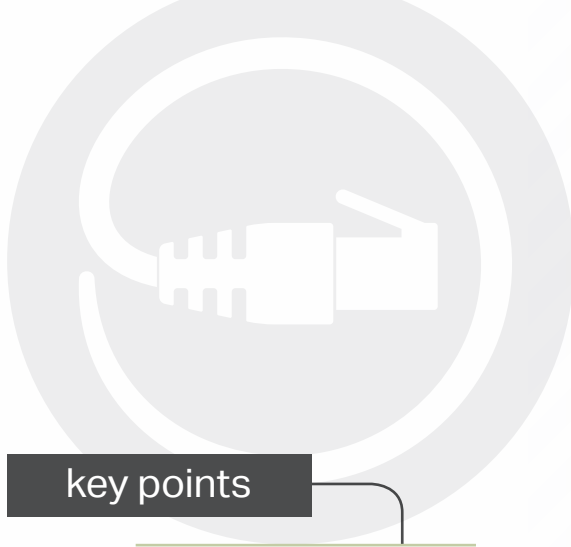
If you are experiencing difficulties with your Tolarus software or printer/s (Only Printers purchased from Wessex Labels are covered), please email your issue and one of our technical team will respond within the hour. Email enquires are Monday to Friday, from 9am to 5pm.



ONLINE

www.tolarus.co.uk

There is nothing like watching how its done right? At Tolarus we have produced 15 '**How To Videos**', that are optimised to play on mobile phones or on your tablet/pc, so you can stop and start the video step by step. Just go to the website above a choose Tolarus Training, and discover our 15 videos to get you up and running and printing those labels.



key points

* Please confirm with your I.T. department (where appropriate) that the server software has been installed, and ideally, have the server ready for the end of the Client installation process.

Whilst these are the minimum specifications required to run Nutrilabel, Tolarus® recommend investing in the best technology you can, in order to get the very best from our software.

Please check that your systems can implement and support Microsoft .Net Frameworks. If in doubt, please contact your Distributor for Technical Advice.

INTRODUCTION

SYSTEM REQUIREMENTS: Shown here are the minimum and recommended system requirements needed to run Nutrilabel Client efficiently. Please don't install the software onto any computer that is not equipped with the minimum specifications. Please note Tolarus does not run on MacOS

Minimum System Requirements:

Operating System	Microsoft Windows 8, 8.1, 10, Server 2012 or newer. Operating System must be 64 Bit.
Processor	Intel Core i3 3.0 Ghz Dual Core
Memory	4GB RAM
Storage	5GB Available Hard Drive space

Recommended System Requirements:

Operating System	Microsoft Windows 8, 8.1, 10, Server 2012 or newer. Operating System must be 64 Bit.
Processor	Intel Core i5 3.0 Ghz Dual Core
Memory	8GB RAM
Storage	5GB Available Hard Drive space on a Solid-State Drive.

Essential System Prerequisites:

	Microsoft .Net Framework 3.
	Microsoft .Net Framework 4.7

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PRINT MEDIA

key points



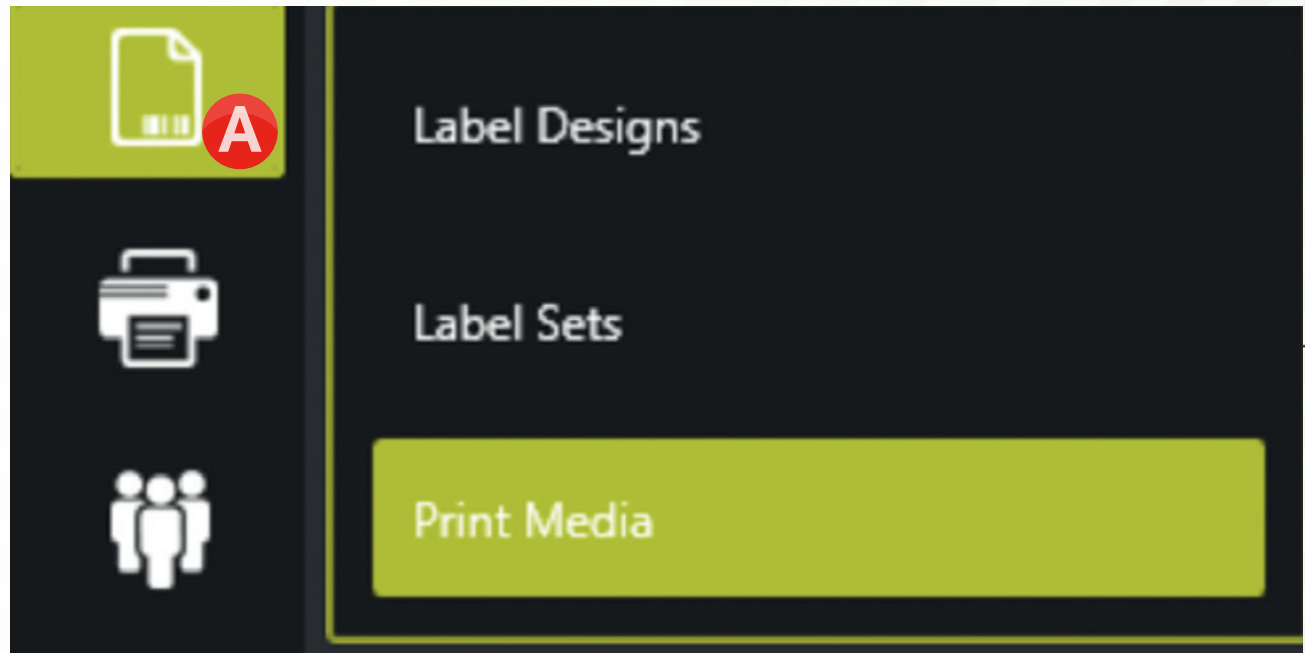
This handy page progress indicator, will let you know how far off from completion of this booklet you are.



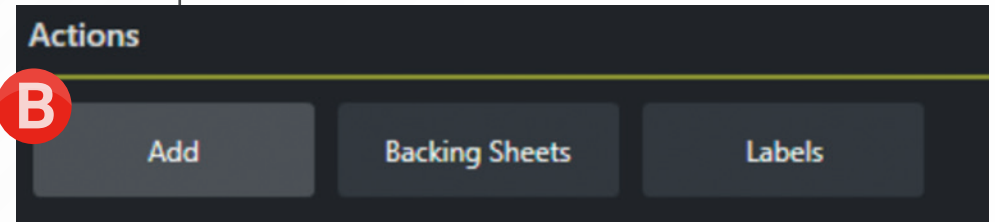
PRINT MEDIA: To be able to interact with the label design and print media side of Tolarus, you will first need to add a print media to the software. You can think of the print media as the canvas of the label you are trying to design, and, once it has been added, you can then use the print media for as many label designs as you like.

To begin, **click the second icon** down that looks like a page, **A** this will open a sub-menu which has three options to choose from. Click the third

option down, print media. This should take you to the screen where all the created print medias will be kept.

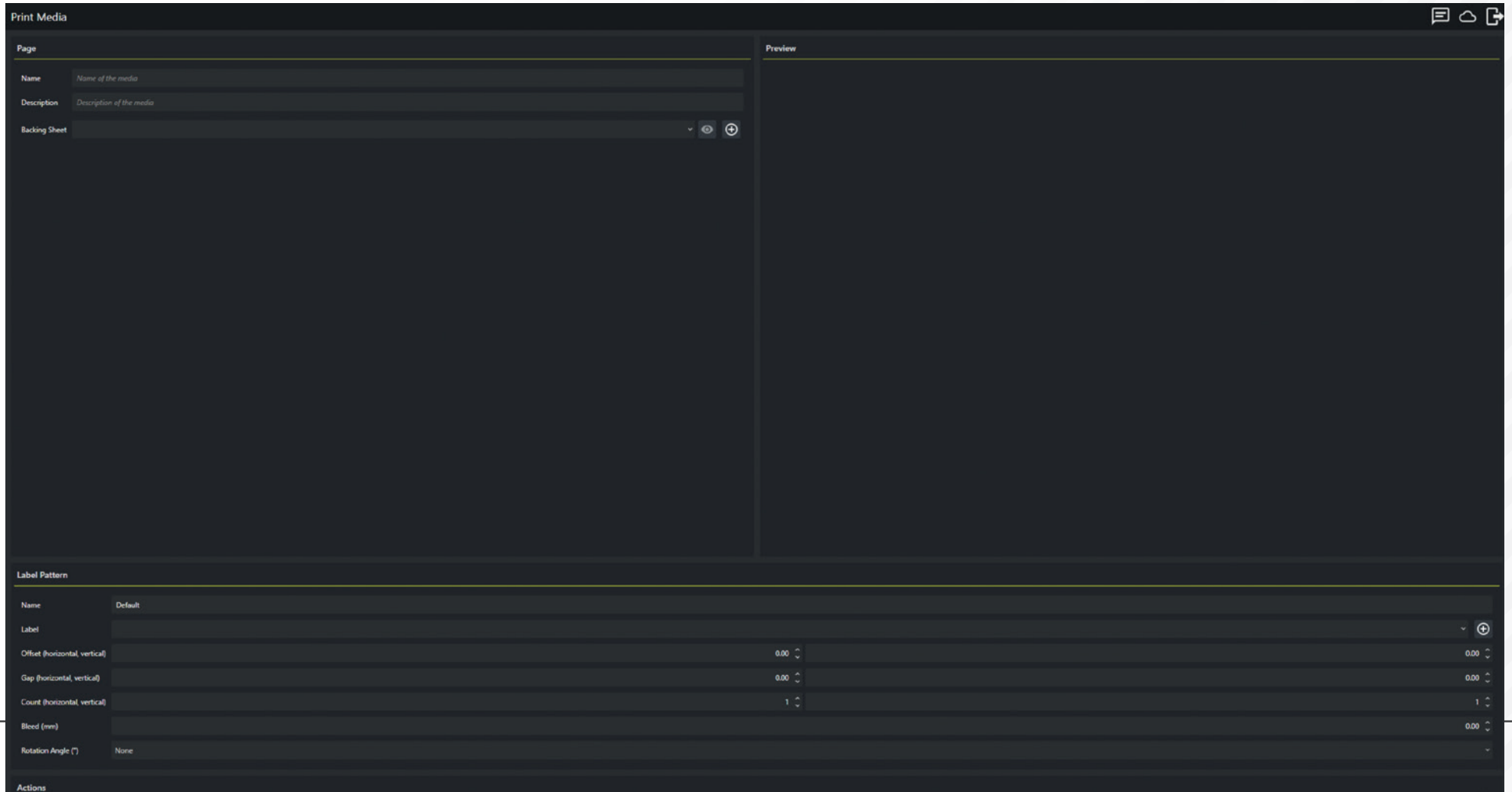


Near the top of the screen, you will have a search bar which will allow you to enter text to search for print media, this is done by clicking the magnifying glass to the right of the input area.



To add a new print media click the **'Add'** **B** button on the bottom left of the screen, next to the 'Backing sheet' and 'Labels' options.

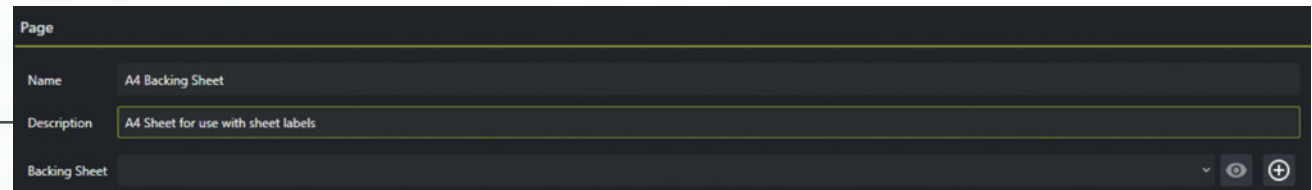




When **'Add'** has been clicked, you should see a new screen appear which looks like the one above.

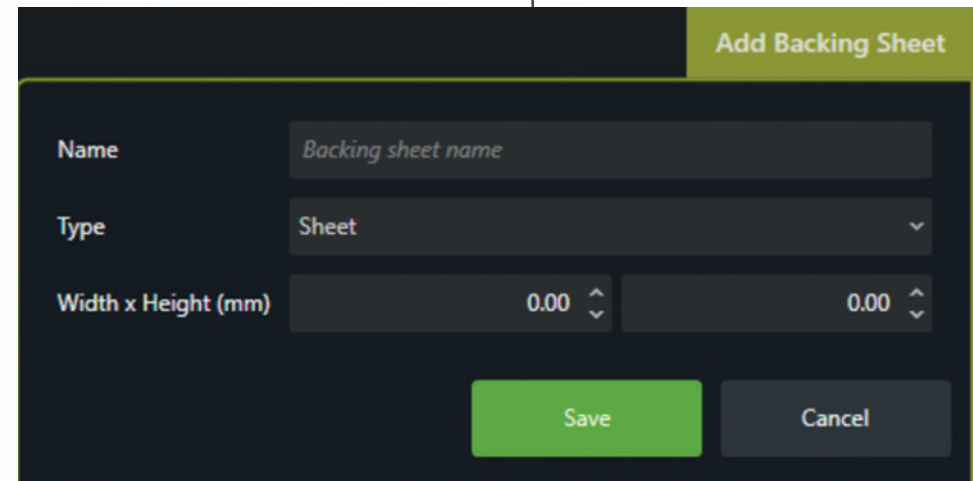
To begin with, we need to add the backing sheet, this is the off yellow substrate that the labels themselves will come on, to add this, we first need to come up with a name, we recommend that you keep the same naming convention throughout this process so that it is easier to

remember, and generally we would recommend you name the print media the size of the label. For our purposes we will be creating a 50 x 50 square label on a sheet. We will first start by entering the name in the 'Name' section. We will also add a description if needed.



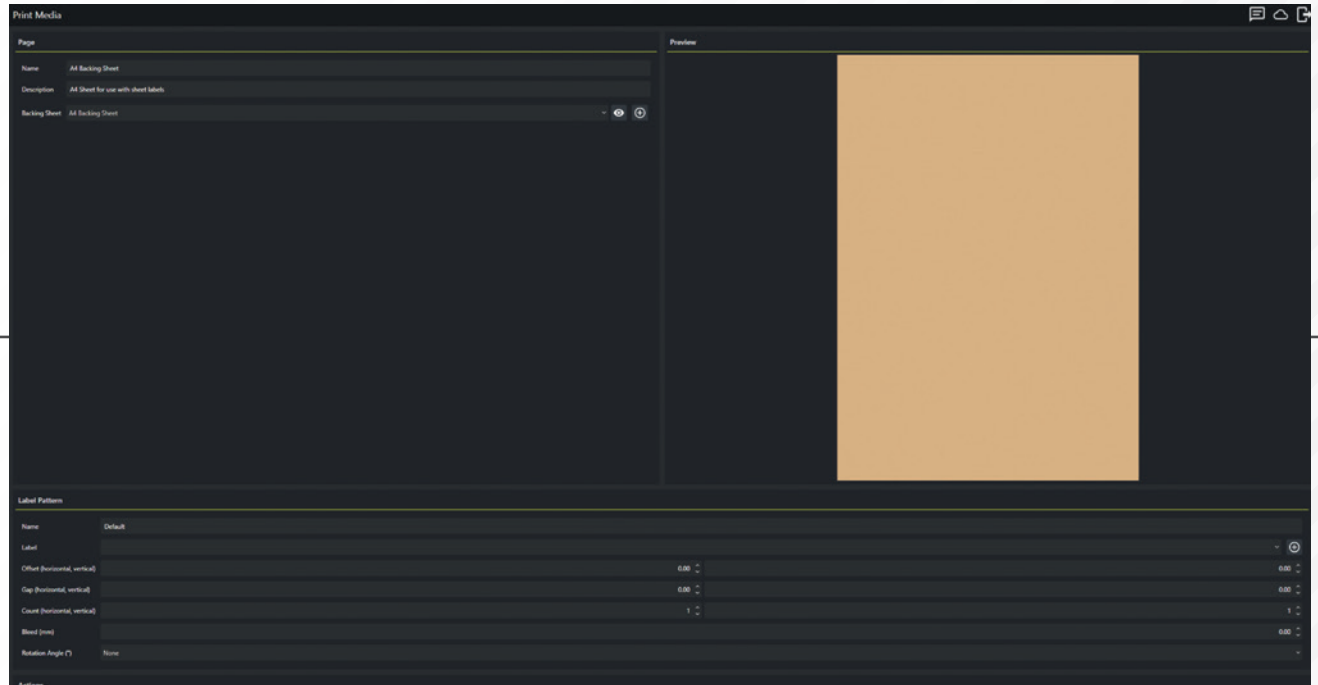
The screenshot shows a dark-themed window titled "Page". It has three input fields: "Name" with the text "A4 Backing Sheet", "Description" with the text "A4 Sheet for use with sheet labels", and "Backing Sheet" which is currently empty. To the right of the "Backing Sheet" field are three icons: a dropdown arrow, an eye icon, and a plus sign icon.


Next we will want to create the backing sheet itself, to do so we will click the '+' symbol to the right of the backing sheet section, when this is clicked, you will see a new menu appear.

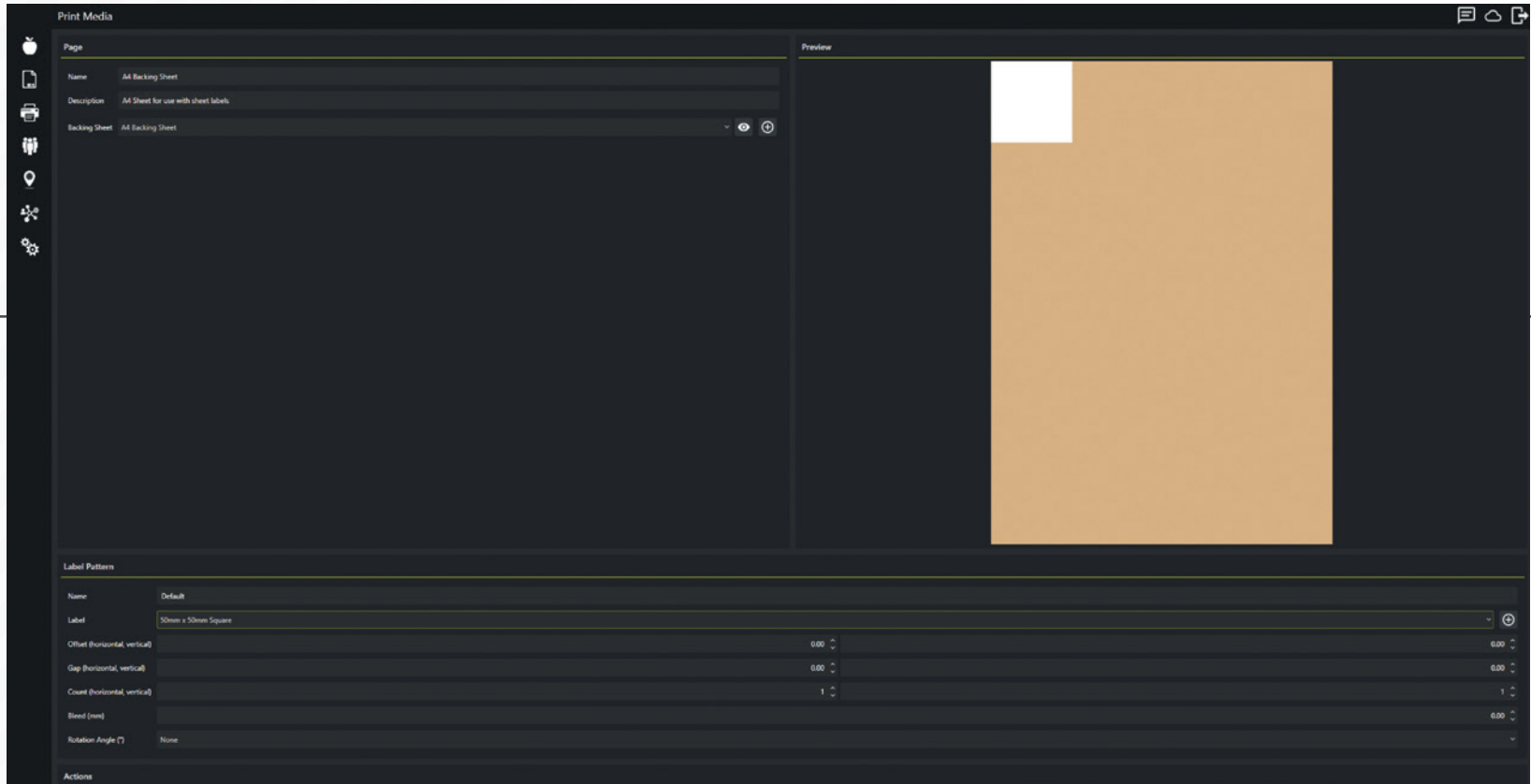


The screenshot shows a dark-themed dialog box titled "Add Backing Sheet". It contains three input fields: "Name" with the placeholder text "Backing sheet name", "Type" with a dropdown menu showing "Sheet", and "Width x Height (mm)" with two numeric input fields, both containing "0.00". At the bottom of the dialog are two buttons: "Save" (green) and "Cancel" (grey).





The next step is to add a label onto our backing sheet. In the name section, we will be naming our label 50mm x 50mm Square. Next we will click the  button to the right of the label dropdown. Clicking this will load up a new menu wherein we can add a size and name to the label. Enter your name in the name section, and enter the size of your label, then **click save**.



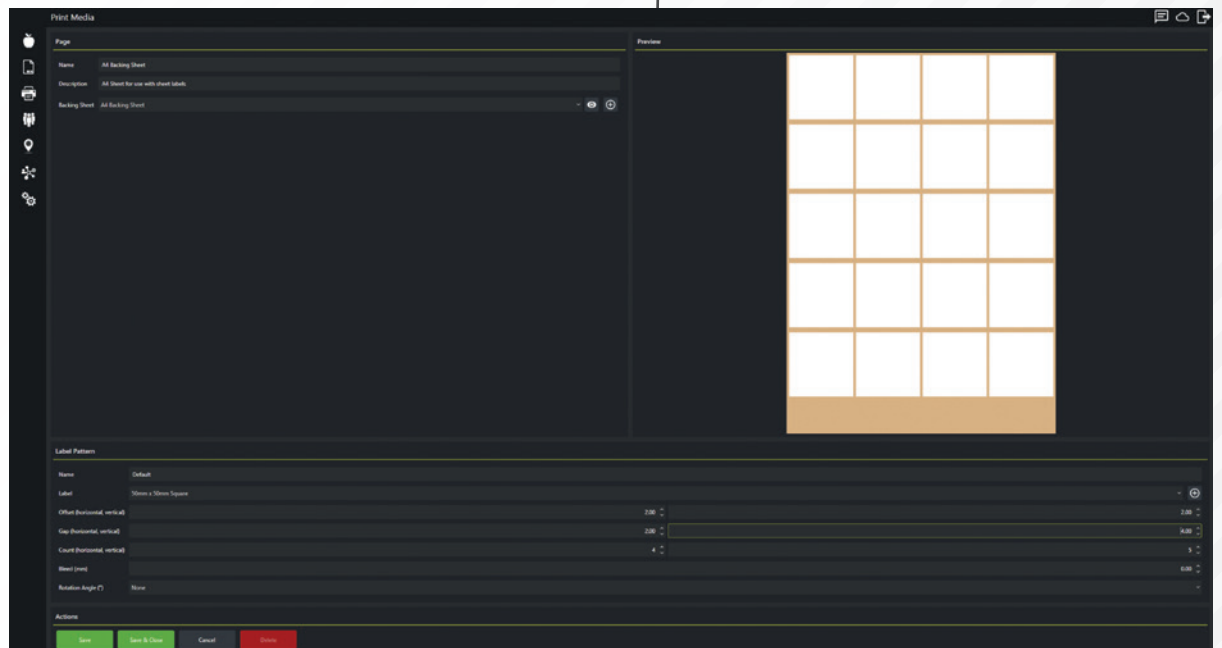
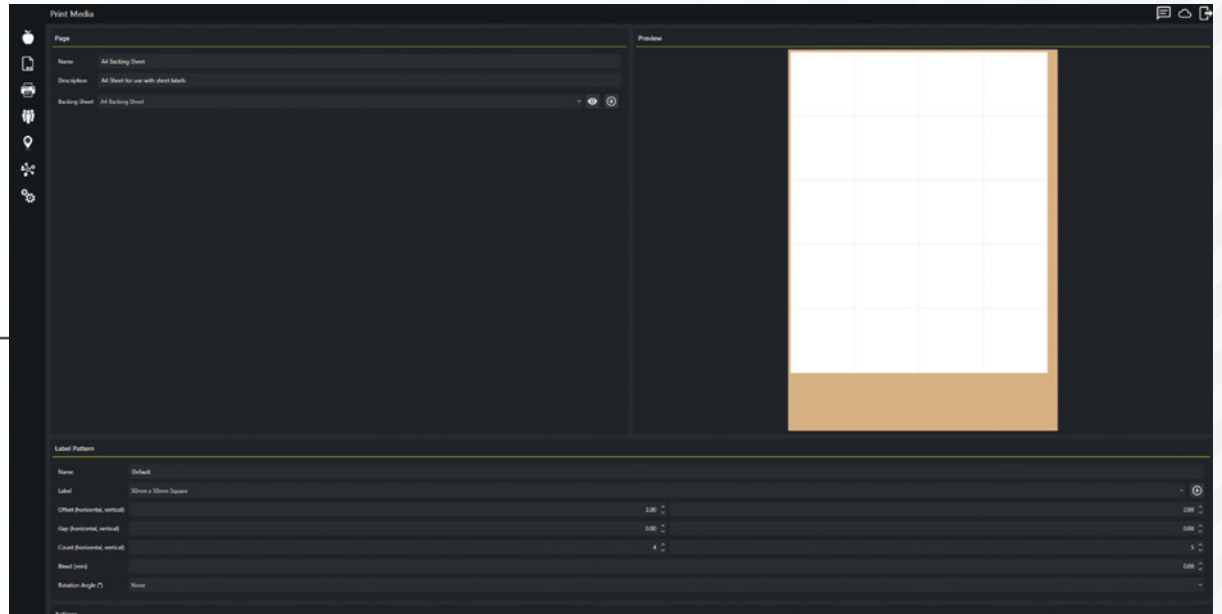
You should now see a preview of your label on the backing sheet you had previously created, we now need to measure the distance between the left hand edge of the backing sheet, to the left edge of the label, this will be your horizontal offset, you will also need to do the same from the top of the backing sheet,

to the top of the label, this will be your vertical offset, this will position your first label on your sheet. We now need to adjust the count, this is the amount of labels in a row and column, once this has been done, your label may look something like the window above.



The last thing to do is add the gap between the labels, this is done just by measuring with a ruler, and entering the resulting values into their respective data sections.

Once you have done this, you will need to click save and close, letting you now use this as a sheet print media.





Tolarus Labelling Software

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